

CUPA Board Meeting Minutes - 8/13/19, 7:00pm at Mayerson JCC Board Room

Phone: 302-202-1118

Conference Code: 842175



*CUPA's mission is to serve as a regional resource,
promoting growth in the sport of ultimate and instilling Spirit of the Game at all levels of play.*

1. Opening Items (7:00 - 7:05)

- a. Board Members: Ryan Gorman, Tom Brewster, Liz Keuffer, Tom Phillips, Steph Mack, Eddie Mack, Nick Felliceli, Nick DiNardo, Mike Kaylor, Liz Anderson, Izzi Bikun, Dave Richmond, Daniel Conrad
- b. Guests: Brittney Winner, Kelsey Gibboney, GA Wetengel, Ellen Krumme, Chris Ellis, Zach Kaylor, Dave Fry

2. Administrative Items (7:05 - 7:20)

- a. Review Previous Meeting Minutes - [4/11/19](#) (Ryan G, 5 minutes)
 - i. No action items seem to be mission critical - many are still ongoing
 - ii. MOTION: made by Ryan to approve meeting minutes
 1. Nick DiNardo seconds
 2. MOTION PASSES
- b. Insurance Policy Updates (Nick D, 5 minutes)
 - i. We removed the umbrella coverage required for Worlds. Current coverage is sufficient for our current field requirements
 - ii. We still have Directors and Officers Insurance, which covers coaches.
 1. If you see something, say something
 2. Coaches should not be alone with single players
 - iii. Nick has a refund check to give to
- c. Website Updates (Nick F, 5 minutes) - [Ongoing Website Tickets](#)
 - i. Not too much has happened, general maintenance and help tickets.
 - ii. Tom Brewster is working on moving WUCC domains to consolidate domains in one location/account that will be owned by CUPA.

3. Committee Updates (7:20 - 8:45)

- a. Finance Committee - Update (Tom P, 15 minutes) - [Financial Reports](#)
 - i. Committee Members - Tom P (Chair), Ryan G (Secretary), Liz K, Peter T
 - ii. [2019 CUPA Budget Report](#) (In Progress)
 1. Vision of what Ryan would like us to get to for budget tracking
 2. Still waiting on invoice for fields from Lebanon for YUC
 3. Loss in Dayton is due to pre-paying for fields in the Fall and Winter and reserving locations. Tornadoes caused damage to Dayton fields that we've used in the past, causing us to find new fields.
 - iii. Budgets for 2020 are due in October for the finance committee to compile in November, review in December, with a board vote in January. We are expecting this process to be the same as last year.
 - iv. If you ever need updates on anything finance related, please feel free to reach out to Tom Phillips
 - v. Mike Kaylor to get Tom Phillips contact information for Keegan (Hoy Scholarship Winner)
- b. Womxn's Committee - Update (Steph M, 15 minutes)
 - i. Committee Members - Steph M (Co-Chair/Secretary), Izzi B (Co-Chair), Ashley F, Buffy S, Kelsey G, Liz A, Zach K

- ii. [Gender Equity Forum Recap](#)
 - 1. Womxn's Committee owns all of the action items that are suggested in the Recap document and will work with the various parties involved
- iii. Indy Red Recap - October Board Meeting
 - 1. Indy Red leadership should be at the October Board Meeting to give a recap of the season
- c. Event Sanctioning Committee - Update (Ryan G, 15 minutes)
 - i. Committee Members - Ryan G (Chair), Liz A (Secretary), Ashley F, Bill C, Liz K, Mike K, Peter T, Tom B, Ian S
 - ii. No major updates from this committee
 - iii. Any time a new league, event, field gets updated on the CUPA website, the item in question needs to get run through the Event Sanctioning Committee. We should be proactive about this instead of letting our checks and balances to catch them.
 - iv. Anything that does not run through this committee does not get
 - v. Should an event of a sufficient size require a certified TD?
 - vi. We do not have a way to submit to add an event.
 - 1. **Mike Kaylor** to review/post guidelines on how to submit an event to the event sanctioning committee.
 - vii. Youth Committee
 - 1. YUC/MUC Updates
 - a. Please share any relevant information about the MUC league as it comes across
 - 2. YCC
 - a. GA is a life saver and did a great job with the administration. GA's goal is to take all of the administration away from the coaches so coaches only need to coach.
 - b. Parents of kids in the program appreciated the communication coming from the coaches.
 - c. Piglet won the spirit award!!!
 - 3. If kids can't play the leagues(YCC/YUC/MUC) due to financial reasons, let the board know. We can provide scholarships.
 - viii. Other Important League/Tournament Updates
 - 1. SCINNY [Event Management Document](#) and [Financials](#)
 - a. Event Management Document is great documentation on how to run SCINNY. We should strive to create something like this for all major tournaments we host
 - b. Best year ever for SCINNY. We do owe money to a team that did not show up.
 - c. GA will host a mixer to get more volunteers out to SCINNY
 - 2. Great Grandmasters Tournament
 - 3. Thanksgiving Hat Tournament still needs someone to run it. Tom Brewster will run it this year, but is looking for a replacement
- d. Club Team Committee - [Update](#) (Eddie M, 15 minutes)
 - i. Committee Members - Eddie M (Chair), Liz A (Secretary), Brittany W, Ian M, Joel H, Kelsey G, Malika S, Mary T, Ryan G, Steph S, Tom B
 - ii. [Club Team Stipend Program](#)
 - iii. Contact Eddie or any other committee member if you would like to join this committee.
 - iv. Will also focus on college teams from the area

- e. Potential CUPA Hire Exploratory Committee - [Update](#) (Mike K, 25 minutes)
 - i. Committee Members - Mike K (Chair/Secretary), Ian S, Liz K, Nick D, Ryan G, Dave F, Dale W
 - ii. [Director of Operations Job Description](#) (Draft)
 - 1. Go through this document and make comments within a week.
 - iii. Primary responsibility is the adult leagues, but help out with youth
 - iv. Keep in mind that with employees, which is what we're leaning towards, we need to consider the extra costs of hiring, eg benefits, taxes, etc
 - v. Contractors get paid to do specific tasks. We could hire different contractors at different times to do specific tasks.
 - vi. The new hire could also start out as a 1099 and move to an employee
 - vii. League fees would have to rise to support this model.
 - viii. First several months and onboarding could be a problem due to the lack of training platforms. We would all have homework to provide training materials.

4. Major Discussion Items (8:45-8:50)

- a. Grill Replacement/Repair
 - i. The grill is in the later stages of its life
 - ii. Dave Richmond to take the lead on researching a new grill and will submit a proposal to the board.
- b. Betts Family
 - i. A scholarship to Wright State will be created in Megan's name
 - ii. Tom would like to make a one time donation towards this scholarship. Tom will provide more information when he gets it and we'll vote at that time.
 - iii. Tom, Tom, and Liz will pass along a message of support

5. Closing Items/Buffer Time (8:50-9:00)

- a. [Scheduling](#) Next Two Meetings (Ryan G) - Tuesday, 10/8/19 and Tuesday, 1/7/20